

Compassionate Consideration for Account Forgiveness

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request compassionate consideration for my account regarding [Account Number/Description]. Due to [brief explanation of circumstances], I have encountered significant financial difficulties that have made it increasingly challenging for me to meet my financial obligations.

As a [mention any relevant background, e.g., long-time customer or loyal member], I value my relationship with [Company/Organization Name] and appreciate the support you have provided in the past. However, due to recent unforeseen circumstances including [further details about your situation], I am kindly requesting a review of my account with the hope of receiving forgiveness for the outstanding balance.

I understand the serious nature of this request and assure you that it comes from a place of necessity. [If applicable, mention any attempts made to resolve the issue]. I genuinely appreciate your time and consideration of my situation and hope for a compassionate response.

Thank you for your attention to this matter. I look forward to your favorable reply.

Sincerely,

[Your Name]