

# Request for Income-Driven Repayment Plan Recertification

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Loan Servicer's Name]

[Loan Servicer's Address]

[City, State, Zip Code]

Dear [Loan Servicer's Name],

I am writing to formally request recertification of my income-driven repayment plan for my federal student loans.

My loan account number is [Your Loan Account Number]. My current income-driven repayment plan is set to expire on [Expiration Date], and I would like to ensure that my benefits continue without interruption.

Enclosed, you will find my most recent income documentation for your review as part of this recertification process. My total monthly income is [Your Monthly Income]. Additionally, I am currently experiencing [brief explanation of financial situation, if necessary].

Thank you for your attention to this matter. Please let me know if you require any further information or documentation from my end. I look forward to your prompt response.

Sincerely,

[Your Name]