

Letter of Cancellation for Income-Driven Repayment Plan

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally request the cancellation of my Income-Driven Repayment Plan for my federal student loans. My account number is [Insert Account Number].

Due to [briefly explain reason for cancellation, e.g., financial changes, change in employment status, etc.], I find it necessary to discontinue my participation in the plan effective immediately.

Please provide confirmation of the cancellation and any further instructions regarding my repayment options moving forward.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]