

# **Application for Income-Driven Repayment Plan Adjustment**

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Loan Servicer's Name]

[Loan Servicer's Address]

[City, State, Zip Code]

## **Subject: Application for Income-Driven Repayment Plan Adjustment**

Dear [Loan Servicer's Name],

I am writing to formally request an adjustment to my income-driven repayment plan for my federal student loans. My name is [Your Full Name], and my account number is [Your Account Number].

Due to [describe the reason, e.g., changes in income, employment, or family circumstances], my current repayment amount is no longer manageable. I believe that an adjustment to my income-driven repayment plan is necessary to reflect my current financial situation.

Attached to this letter are the required documents supporting my request, including my most recent pay stubs, tax returns, and any other relevant financial documentation.

I kindly request that you review my application and adjust my repayment plan accordingly. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]