

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am a freelance [Your Profession] with [X years] of experience in [Your Expertise/Industry]. I came across your profile while researching opportunities in [specific area or field], and I was impressed by your work with [Company/Project Name].

I am reaching out to explore potential collaboration or job opportunities with you or within your network. I have a proven track record of [specific skills or achievements], which I believe could be beneficial to your team. I am particularly interested in [specific aspect of the industry or project], and I would love the chance to contribute my skills and experience to a project that aligns with my passions.

Please find attached my portfolio showcasing some of my previous work. I would be grateful if you could keep me in mind for any upcoming projects or if you could refer me to someone in your network who may be looking for freelance assistance.

Thank you for considering my outreach. I look forward to the possibility of connecting with you and collaborating in the future.

Best regards,  
[Your Name]  
[Your Email]  
[Your Phone Number]