

Request for Credit Account Separation

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name or Customer Service],

I am writing to formally request the separation of the credit accounts associated with my ex-spouse and me following our recent divorce on [date of divorce].

The accounts that require separation are as follows:

- Account Number: [Account Number 1] - [Account Holder Name]
- Account Number: [Account Number 2] - [Account Holder Name]

As part of our divorce settlement, we have agreed that I will be responsible for the accounts listed above. Therefore, I request that you remove my ex-spouse from these accounts and update the account information accordingly.

Enclosed are copies of the divorce decree and any supporting documents necessary to facilitate this process. Please let me know if you require any further information or additional documentation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]