

Residency Documentation Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], residing at [Your Full Address], am writing to provide residency documentation for the purpose of opening an account at [Bank/Financial Institution Name]. This letter serves as verification of my current address.

As proof of my residency, I have attached [list the documents attached, e.g., utility bill, lease agreement, etc.].

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or clarification.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]