

Address Verification Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to verify my address as part of the credit assessment process. Please find my details below:

- Full Name: [Your Full Name]
- Current Address: [Your Current Address]
- Previous Address (if applicable): [Your Previous Address]
- Date of Birth: [Your Date of Birth]
- Social Security Number (last four digits): [Last Four Digits]

If you require any further information or documentation to complete the verification process, please do not hesitate to contact me at the details provided above.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]