

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Monitoring Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally request the cancellation of my credit monitoring account with your company. My account details are as follows:

Account Name: [Your Account Name]

Account Number: [Your Account Number]

Please process this cancellation effective immediately and confirm the cancellation in writing at your earliest convenience. I would also appreciate a final statement to ensure no further charges will be made.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]