

# [Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company Name]

[Recipient's Address]

[City, State, Zip Code]

## **Subject: Expression of Concern Regarding Fraudulent Transactions**

Dear [Recipient's Name],

I am writing to express my serious concern regarding a recent surge in fraudulent transactions that have been observed in our accounts. Despite our ongoing security measures, we have identified several instances that appear to be an attempt to exploit vulnerable access points.

Our preliminary investigation indicates that these fraudulent activities have occurred over the past [specific time frame]. The total amount in question is approximately [specific amount], which significantly impacts our financial standing and customer trust.

We urge your immediate attention to this matter. It is critical to address these breaches and implement additional safeguards to protect our accounts and data integrity. We would appreciate your guidance on the next steps we should take to resolve this issue and prevent future occurrences.

Thank you for your prompt attention to this urgent matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]