

Complaint Regarding Suspicious Account Activity

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State ZIP Code]

[Your Email]

[Your Phone Number]

[Company Name]

[Company Address]

[City, State ZIP Code]

Dear [Customer Service/Specific Name],

I am writing to formally complain about suspicious activity that has occurred in my account ([Your Account Number]) with your company.

On [Date of Activity], I noticed unauthorized transactions totaling [Amount] that I did not authorize or make. I have attached screenshots and documentation for your reference.

It is concerning to me that such activity has occurred without my knowledge or consent. I kindly request that you investigate this matter promptly and provide me with updates regarding the status of my account.

Additionally, I would like to request that you secure my account to prevent any further unauthorized access.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]