

Request for Re-aging a Delinquent Account

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request the re-aging of my account [Account Number] that has become delinquent due to unforeseen circumstances.

Despite my efforts to keep up with payments, [briefly explain the circumstances that led to the delinquency, e.g., medical issues, job loss, etc.]. I have since taken steps to rectify my financial situation, including [mention any relevant actions taken, e.g., finding new employment, setting a budget, etc.].

Given my commitment to resolving this matter and my improved financial circumstances, I kindly ask for your consideration to re-age my account. This would greatly assist me in restoring my credit and fulfilling my obligation to your organization.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,

[Your Name]