

# Job Application Contract Renewal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally request a renewal of my contract for the [specific position] at [Company's Name]. My current contract is set to expire on [expiration date], and I would like to express my desire to continue contributing to the team.

Over the past [duration], I have enjoyed working at [Company's Name] and am proud of the accomplishments I have contributed to [specific achievements or projects]. I believe that my skills and experience align well with the company's goals, and I am eager to take on new challenges.

Thank you for considering my request for contract renewal. I look forward to discussing this further.

Sincerely,

[Your Name]