

Petition for Job Application Contract Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

To,

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally petition for an extension of my job application contract originally set to expire on [Original Expiration Date].

Throughout my time working at [Company's Name], I have greatly enjoyed being part of the team and contributing to our projects. Given the ongoing work and my commitment to seeing our goals achieved, I believe an extension of my contract would be mutually beneficial.

I kindly request your consideration for this extension until [Proposed New Expiration Date]. I am eager to continue contributing to our team's success.

Thank you for considering my petition. I look forward to your positive response.

Sincerely,

[Your Name]