

Mortgage Pre-Approval Submission Letter

Date: [Insert Date]

To: [Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally submit my application for mortgage pre-approval in conjunction with my upcoming relocation to [New Location]. As I prepare for this transition, obtaining pre-approval is essential for understanding my financing options and ensuring a smooth home-buying process.

Below are my details and financial information for your review:

- Name: [Your Name]
- Current Address: [Your Current Address]
- Phone Number: [Your Phone Number]
- Email Address: [Your Email Address]
- Annual Income: [Your Annual Income]
- Credit Score: [Your Credit Score]

Attached are the necessary documents for your consideration:

- Proof of Income (e.g., pay stubs, W-2s)
- Bank Statements
- Credit Report
- Identification (e.g., Driver's License)

I appreciate your attention to my application and look forward to your prompt response. Should you require any further information, please feel free to contact me at your convenience.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending hard copy)]