

Mortgage Pre-Approval Inquiry

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]

[Lender's Name]
[Lender's Company]
[Company Address]
[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. My name is [Your Name], and I am a first-time homebuyer interested in obtaining a mortgage pre-approval. I have been researching various lenders and came across your company, which has excellent reviews and services tailored for first-time buyers.

I would appreciate it if you could provide me with information regarding the pre-approval process, the documents I would need to submit, and any potential options you have available for first-time homebuyers.

Thank you for your assistance! I look forward to your prompt response.

Sincerely,
[Your Name]