

Notification of Financial Hardship Assistance

Date: [Insert Date]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

Subject: Notification of Financial Hardship Assistance

I am writing to formally notify you of my current financial hardship which has affected my ability to meet my financial obligations. I would like to request your assistance in this matter.

Due to [brief explanation of circumstances, e.g., job loss, medical emergencies], I am experiencing difficulties in making payments on my account with you, which is identified under account number [Account Number].

I kindly request any available options for financial hardship assistance or a temporary adjustment to my payment terms. This would significantly help me during this challenging period.

Thank you for your understanding and support. I look forward to your prompt response to my request.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]