

# Request for Temporary Payment Relief

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

[Creditor's Name]  
[Creditor's Address]  
[City, State, Zip Code]

Dear [Creditor's Name],

I hope this message finds you well. I am writing to formally request temporary relief from my payment obligations for my account [Account Number] due to [brief explanation of situation, e.g., financial hardship, unexpected expenses, etc.].

As a valued customer, I have always been committed to meeting my payment obligations. However, due to [specific reasons, e.g., job loss, medical emergency, etc.], I am currently facing a challenging financial situation.

Therefore, I kindly request a temporary payment relief starting from [start date] until [end date], during which I believe I can stabilize my financial situation. I am confident that after this period, I will be able to resume my regular payments as agreed.

I appreciate your understanding and consideration of my request. Please let me know if you require any additional information or documentation to support my case.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]