

Credit Inquiry Dispute Letter

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Credit Bureau Name]

[Credit Bureau Address]

[City, State, ZIP Code]

Subject: Dispute of Credit Inquiry

Dear [Credit Bureau Name],

I am writing to formally dispute a credit inquiry that I believe has been made in error. The specific inquiry I am questioning is listed as follows:

- **Inquiry Date:** [Date of Inquiry]
- **Creditor Name:** [Creditor Name]

I did not authorize or initiate this credit inquiry, and I believe it may negatively affect my credit score. I request that you investigate this matter and remove the inquiry from my credit report as soon as possible.

Enclosed are copies of documents that support my dispute, including [mention any included documents, e.g., identification, proof of address, etc.].

Please keep me informed of the status of my dispute. I appreciate your prompt attention to this matter.

Thank you for your cooperation.

Sincerely,

[Your Name]