

Income Verification Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

This letter serves as verification of my income for tax purposes.

I am currently employed at [Company Name] as a [Your Job Title]. My annual income is approximately [Annual Income Amount].

The details of my income are as follows:

- Position: [Your Job Title]
- Annual Salary: [Annual Income Amount]
- Employment Start Date: [Start Date]

Please feel free to contact me should you require any further information or documentation.

Sincerely,

[Your Name]