

Income Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify the income of [Applicant's Name], residing at [Applicant's Address]. [He/She/They] is applying for government assistance and requires proof of income.

[Applicant's Name] has been employed at [Employer's Name] since [Start Date] and currently holds the position of [Job Title]. As of the most recent pay period, [his/her/their] gross monthly income is [Amount] and the net monthly income is [Amount]. The frequency of payment is [Weekly/Bi-weekly/Monthly].

If you require any further information or have any questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Company/Organization Name]

[Company Address]

[Phone Number]

[Email Address]