

Notification of Credit Report Discrepancies

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

Equifax, Experian, TransUnion

[Credit Reporting Agency Address]

[City, State, Zip Code]

Dear [Credit Reporting Agency],

I am writing to formally notify you of discrepancies found in my credit report. My name is [Your Name], and my Social Security Number is [XXX-XX-XXXX]. I recently obtained a copy of my credit report and noticed the following inaccuracies:

- [Description of Inaccuracy 1]
- [Description of Inaccuracy 2]
- [Description of Inaccuracy 3]

Enclosed are copies of relevant documents supporting my claims, including [list documents, e.g., statements, letters]. I kindly request that you investigate these inaccuracies and make the necessary corrections to my credit report.

Please confirm receipt of this letter and keep me informed of the status of my request. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]