

Inquiry Regarding Credit Report Errors

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Reporting Agency Name]

[Agency Address]

[City, State, Zip Code]

Subject: Inquiry Regarding Errors on My Credit Report

Dear [Credit Reporting Agency Name],

I am writing to formally request an investigation of certain errors that I have identified in my recent credit report. I obtained my credit report on [Date of Report] and noticed discrepancies in the following areas:

- Item 1: [Description of Error]
- Item 2: [Description of Error]
- Item 3: [Description of Error]

According to the Fair Credit Reporting Act, I am entitled to an accurate representation of my credit history. I request that you investigate these matters and correct any inaccuracies in my report.

Enclosed are copies of relevant documentation to support my claims. Please inform me of the results of your investigation at your earliest convenience.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]