

Partnership Renewal Notice

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Partner's Name]
[Partner's Position]
[Partner's Company]
[Partner's Address]
[City, State, Zip Code]

Dear [Partner's Name],

We hope this message finds you well. As we approach the end of our current partnership agreement, we would like to take this opportunity to express our gratitude for the collaboration we have built over the past [duration of partnership].

We believe that our partnership has been mutually beneficial, and we would like to propose a renewal of our agreement for another term. We are excited about the potential for further growth and success in our joint efforts.

Please let us know a convenient time for you to discuss the terms of the renewal. We are looking forward to continuing our productive partnership.

Thank you for your attention, and we hope to hear from you soon.

Warm regards,

[Your Name]
[Your Position]
[Your Company]