

Job Application for Position Downgrade

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my interest in the opportunity to transition to a more technical position within [Company Name]. After careful consideration of my career goals and skills, I believe that focusing on a role more aligned with my technical expertise will not only benefit my personal growth but also contribute positively to the team.

Throughout my time at [Company Name], I have enjoyed developing my technical skills and have successfully completed numerous projects that showcased my abilities in [specific technical skills or applications]. As I reflect on my career path, I am eager to contribute more directly to areas that require a deeper technical focus.

I am confident that my background in [mention relevant experience or education] makes me a suitable candidate for this transition. I appreciate the opportunities I have had in my current role but feel that this adjustment will allow me to maximize my contributions to the company.

I would be grateful for the opportunity to discuss this position downgrade with you further. Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]