

# Service Agreement Proposal Discussion

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Proposal for Service Agreement Discussion

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a discussion regarding our potential service agreement. Given our recent conversations and your expressed interest in collaborating, I believe it would be beneficial for both parties to outline our expectations and terms clearly.

Please let me know your availability for a meeting in the coming days. I am looking forward to exploring how we can work together effectively.

Thank you for considering this proposal. I await your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]