

Advertising Schedule Confirmation

Date: [Insert Date]

To: [Advertiser's Name]

Company: [Advertiser's Company]

Address: [Advertiser's Address]

Dear [Advertiser's Name],

We are pleased to confirm your advertising schedule for the upcoming radio advertisements. Below are the details of your booking:

Advertising Schedule

Air Date	Time Slot	Duration	Ad Copy
[Insert Date]	[Insert Time]	[Insert Duration]	[Insert Ad Copy]

Should you have any questions or need further modifications, please do not hesitate to reach out.

Thank you for choosing [Radio Station Name] for your advertising needs. We look forward to serving you.

Sincerely,

[Your Name]

[Your Position]

[Radio Station Name]

[Contact Information]