

Advertising Schedule Confirmation

Date: [Insert Date]

Dear [Sponsor's Name],

We are pleased to confirm your sponsorship of the [Event Name] taking place on [Event Date].
Below is the agreed advertising schedule:

Advertising Schedule

- **Pre-Event Promotion:** [Details] - [Dates]
- **Social Media Posts:** [Details] - [Dates]
- **Event Signage:** [Details] - [Dates]
- **Post-Event Coverage:** [Details] - [Dates]

Thank you for your support, and we look forward to a successful partnership!

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]