

Advertising Rate Inquiry

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the advertising rates for your social media platforms. We are currently exploring options to promote our brand, and your social media channels come highly recommended.

We would appreciate it if you could provide us with the following information:

- Rate card for advertising on your social media platforms
- Available ad formats and specifications
- Target audience demographics
- Campaign duration and availability
- Any package deals or discounts

Please let me know if you require any additional information from my side. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]