

Contract Renewal Intent Letter

Date: [Insert Date]

[Freelancer's Name]

[Freelancer's Address]

[City, State, Zip Code]

[Client's Name]

[Client's Company]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

I hope this message finds you well. I am writing to formally express my intent to renew my freelance contract with [Client's Company], which is set to expire on [Expiration Date]. I have thoroughly enjoyed our collaboration and believe there is still much value I can bring to your team.

During our previous engagement, I have successfully [mention any key accomplishments or contributions]. I am eager to continue contributing to the project's success and exploring new opportunities together.

Please let me know if there are any additional terms or adjustments you would like to discuss regarding the renewal of our contract. I am flexible and open to negotiations to ensure a mutually beneficial agreement.

Thank you for considering my intention to renew our contract. I look forward to your response.

Sincerely,

[Freelancer's Name]

[Freelancer's Phone Number]

[Freelancer's Email]