

Dear [Recipient's Name],

I hope this message finds you well. I am writing to kindly request a letter of recommendation from you as I am applying for a childcare position at [Company/Organization Name]. Given our previous experience working together at [Previous Job/School], I believe that your insights about my skills and dedication to childcare would be invaluable to my application.

During my time at [Previous Job/School], I worked closely with children ranging from [age range] and developed a nurturing environment where they could thrive both academically and socially. Your perspective on my capabilities would greatly enhance my chances of securing this role.

If you are comfortable providing this recommendation, I would be happy to provide any additional information you may need, or discuss my experiences further. The deadline for submission is [Date].

Thank you very much for considering my request. I greatly appreciate your support.

Sincerely,  
[Your Name]  
[Your Contact Information]