

# Acknowledgment of Job Referral Outcome

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Referral's Name],

I hope this message finds you well. I wanted to take a moment to express my gratitude for the referral you provided for the [Job Title] position at [Company Name]. I appreciate the support and confidence you have shown in my abilities.

I wanted to inform you that I have received a response regarding my application. Unfortunately, I was not selected for the position. While I am disappointed, I remain grateful for the opportunity and your referral.

Thank you once again for your help during my job search. I look forward to staying in touch and hope to share better news in the future.

Sincerely,

[Your Name]