

Dear [Referrer's Name],

I hope this message finds you well. I am writing to express my gratitude for thinking of me for the [specific job title] position at [Company Name]. Your support means a lot to me.

After careful consideration, I have decided to decline the referral at this time due to [brief reason, e.g., pursuing other opportunities, personal commitments, etc.]. It was a difficult decision, but I believe it's the best choice for my current situation.

Thank you once again for your kind gesture. I genuinely appreciate your support and hope we can stay connected in the future.

Best regards,

[Your Name]

[Your Contact Information]