

Interview Confirmation

Dear [Applicant's Name],

We are pleased to inform you that your interview for the [Job Title] position at [Company Name] has been scheduled.

Date: [Date]

Time: [Time]

Location: [Location/Video Conference Link]

Please confirm your availability for this date and time. If you have any questions, feel free to reach out to us.

We look forward to meeting you.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]