

Citizen Feedback Request

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. As a valued member of our community, your thoughts and opinions are crucial to our ongoing efforts to improve services and address the needs of our citizens.

We would like to kindly request your feedback on [specific project, service, or issue]. Your insights will help us understand the areas where we excel and those where we can do better.

Please take a few moments to share your thoughts by completing the attached survey or responding to this email. Your feedback is confidential and will be used to enhance our community services.

Thank you for your time and contribution to making our community better.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]