

Request for Employment Endorsement

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to humbly request your support in my pursuit of new career opportunities by providing an employment endorsement.

Having worked with you at [Company Name] as [Your Job Title], I believe that your perspective on my skills and contributions would provide a valuable endorsement for potential employers.

If you are comfortable with this, I would greatly appreciate a written endorsement highlighting my [specific skills or achievements]. It would be instrumental as I navigate my job search.

Thank you very much for considering my request. Please let me know if you need any additional information or if you would prefer to have a brief discussion about this.

Warm regards,
[Your Name]
[Your Email Address]
[Your Phone Number]