

# Letter of Appeal for Temporary Employment Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal for an extension of my temporary employment with [Company's Name]. My current contract is set to end on [Insert End Date], and I would like to request an extension based on my performance and contributions during my time here.

During my tenure, I have successfully [insert specific achievements, projects completed or goals met]. My efforts have not only contributed to our team's objectives but have also shown my commitment and capability to deliver high-quality work consistently.

I believe that an extension of my employment would allow me to further develop my skills and continue to contribute positively to the company. I am eager to take on new responsibilities and assist in ongoing projects, which I believe will be beneficial for both parties.

Thank you for considering my request for an extension. I appreciate the opportunity to contribute to [Company's Name] and am hopeful for a positive response. I am more than willing to discuss this matter further at your convenience.

Sincerely,

[Your Name]