

# Team Expansion Announcement

Dear Team,

We are excited to announce that our team will be expanding with two new members joining us next week.

Please welcome:

- **Jane Doe** - Marketing Specialist
- **John Smith** - Software Developer

Jane comes with a wealth of experience in digital marketing, and John has impressive skills in software development.

We believe their contributions will greatly benefit our team and help us achieve our goals.

Let us extend a warm welcome to them!

Best regards,  
Your Management Team