

# Interview Schedule for Internship Position

Dear [Candidate's Name],

We are pleased to inform you that you have been selected for an interview for the Internship position at [Company Name].

The details of your interview are as follows:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Venue:** [Insert Venue/Link for Virtual Interview]
- **Duration:** Approximately [Insert Duration]

Please confirm your availability for the scheduled interview by replying to this email.

We look forward to speaking with you!

Best regards,  
[Your Name]  
[Your Job Title]  
[Company Name]  
[Contact Information]