Job Application Invitation

Dear [Applicant's Name],

We are pleased to inform you that your application for the [Job Title] position at [Company Name] has been reviewed. We would like to invite you for an interview to discuss your qualifications in more detail.

Interview Details:

Date: [Date] Time: [Time]

• Location: [Company Address or Virtual Meeting Link]

Please confirm your availability for the interview by replying to this email.

We look forward to speaking with you soon.

Best regards,

[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]