

Employee Appreciation Letter

Date: [Insert Date]

To: [Mentor's Name]

From: [Your Name]

Subject: Appreciation for Your Mentorship

Dear [Mentor's Name],

I hope this message finds you well. I am writing to express my heartfelt appreciation for the invaluable mentorship and guidance you have provided me during my time at [Company Name]. Your support has significantly impacted my personal and professional growth.

Your willingness to share your expertise and insights has not only enhanced my skills but has also inspired me to strive for excellence. The time you invested in our discussions and the constructive feedback you provided have been instrumental in shaping my career path.

Thank you for believing in me and for your continuous encouragement. I am truly grateful for your support and hope to emulate your leadership qualities in my own career.

Warm regards,

[Your Name]

[Your Job Title]

[Company Name]