

Recruitment Initial Screening Feedback

Dear [Candidate's Name],

Thank you for taking the time to apply for the [Job Title] position with [Company Name]. We appreciate your interest in joining our team.

After carefully reviewing your application and conducting the initial screening, we would like to provide you with some feedback:

Feedback Summary

- **Skills and Experience:** [Brief description of relevant skills and experience]
- **Strengths:** [Highlight strengths demonstrated during the screening]
- **Areas for Improvement:** [Mention any weaknesses or areas for growth]

We encourage you to continue developing your skills and gaining experience in [specific areas]. Your background may be a good fit for future openings, and we would like to keep your application on file.

Thank you once again for your interest in [Company Name]. We wish you the best of luck in your job search!

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]