

# Job Application Screening Notification

Dear [Applicant's Name],

Thank you for applying for the [Job Title] position at [Company Name]. We appreciate your interest in joining our team.

We have completed the initial screening of all applicants and would like to inform you that your application has been [selected/not selected] for further consideration.

If selected, we will be in touch with you shortly to schedule an interview. If you have any questions in the meantime, please do not hesitate to reach out.

Thank you once again for your interest in [Company Name]. We wish you the best of luck in your job search.

Sincerely,  
[Your Name]  
[Your Job Title]  
[Company Name]  
[Contact Information]