

# Applicant Screening Notification

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for applying for the [Job Title] position at [Company Name]. We appreciate the time and effort you invested in your application.

After careful consideration of your resume and qualifications, we would like to inform you that your application has been screened successfully.

We will be moving forward with the next steps in the selection process and will contact you shortly to schedule an interview.

Thank you once again for your interest in joining our team. Should you have any questions, please do not hesitate to reach out.

Best Regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]