

# Letter of Acceptance for Counter Job Offer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

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[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the job offer for the counter position at [Company's Name] as discussed in our recent conversation. I am excited about the opportunity to join your team and contribute to the success of the company.

After considering the terms of the offer, I am thrilled to accept the position with a starting salary of [Insert Salary], effective [Insert Start Date]. I appreciate the offer and the adjustments made during our discussions.

Thank you again for this opportunity. I look forward to working alongside you and the team at [Company's Name]. Please let me know if there are any forms or additional information you need from me before my start date.

Sincerely,

[Your Name]