

Inquiry for Job Shadowing Opportunity

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am currently [Your Position/Program] at [Your Institution/Organization]. I am writing to inquire about the possibility of arranging a job shadowing experience with you and your team at [Company Name].

As an aspiring [Your Career Interest], I am eager to gain firsthand experience in the field and learn from professionals such as yourself. I believe that shadowing you would provide invaluable insights into [specific area or role], and help me achieve my career goals.

If possible, I would appreciate the opportunity to discuss this further and explore potential dates that might work for you. I am flexible with my schedule and can accommodate your availability.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your LinkedIn Profile] (optional)