

Dear [Candidate's Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We appreciate the time you took to apply and share your qualifications with us.

After careful consideration, we regret to inform you that we have decided to move forward with other candidates whose qualifications more closely align with the requirements of the role. This decision was not an easy one, as we received applications from many talented individuals.

We encourage you to apply for future openings as they become available. Thank you once again for your interest in [Company Name]. We wish you all the best in your job search and future endeavors.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]