

Dear [Candidate's Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We appreciate the time you took to apply and to share your qualifications with us.

After careful consideration, we regret to inform you that we will not be moving forward with your application. While we were impressed by your background, we have determined that your experience does not fully align with the requirements we are seeking for this role at this time.

We encourage you to apply for future openings that better match your skill set and experiences. Thank you once again for your interest in joining [Company Name]. We wish you all the best in your job search and future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Company Name]