

Application Rejection Letter

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We appreciate the time and effort you put into your application and the opportunity to learn about your qualifications.

We regret to inform you that due to the closure of this position, we are unable to proceed with your application at this time. This decision was not made lightly, and we understand that this news may be disappointing.

We encourage you to keep an eye on our careers page for any future openings that may align with your experience and interests. We would be happy to consider your application for any roles that may arise in the future.

Thank you once again for considering [Company Name]. We wish you all the best in your job search and future endeavors.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Contact Information]