

# Employment Status Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to confirm the employment status of [Employee's Name], who has been working with [Company Name] since [Start Date]. [Employee's Name] is currently employed as a [Job Title] in the [Department Name] and is a full-time employee.

[He/She/They] is responsible for [briefly describe job responsibilities or role], and [his/her/their] performance has been exemplary.

Our company is located at [Company Address], and [Employee's Name] can be reached at [Employee's Email] or [Employee's Phone Number]. We fully support [his/her/their] application for a visa.

If you require any further information, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Company Phone Number]

[Company Email]